

Partial Reopening: Information for Parents and Carers



Increased provision for Years 10 and 12

The principles behind our plans

Our first priority is to protect the safety of any student and staff member at Alderbrook School. The intention of this document is to provide students and their parents/carers with information about how staff and students can help to minimise the risk to our community. We cannot completely eliminate the risk of anyone contracting Covid-19. We can, however, work together to minimise the risk for all.

While the list below is not exhaustive, we hope it will give you a clear overview of the plans already in place to minimise risk.

Arrival and Departure from the school site

- To reduce mixing with students from St Peter's or Tudor Grange, all students will enter using the 2 pedestrian gates at the Blossomfield Road entrance.
- Year 10 and Year 12 will arrive and leave the school site at different times, to avoid mixing.
- Upon arriving on the school site, students will have their temperature taken and be asked to use a hand sanitiser at one of the stations by the gates.
- Students will be directed straight to their classroom (they will be informed of this via letter prior to arriving).
- At the end of the school day, students will be asked to use hand sanitiser before leaving their final lesson. Students will be encouraged to go straight home, maintaining distance from their peers.
- Walking and cycling to and from school will be encouraged.
- Unless a child has a medical need or other vulnerability, cars will not be able to drive onto the school site. Most cars that are eligible have been issued with a permit.

Minimising contact and mixing

- Each room will be set up to avoid contact and mixing, with furniture removed where necessary and remaining furniture at least 2 metres apart.
- A zoned off teaching area will be marked out in each classroom.
- Students in Year 10 will be arranged into 'pods' with 3 small groups of approximately 10-15 attending each day. These groups will be taught in different parts of the school site and there will be no mixing between groups.
- Each group of students will have their own classroom, break area and toilet block.
- Students in Year 12 will attend one lesson in a day in a set subject group. These groups will be taught in one classroom and there will be no mixing between groups.
- Visitors will not be able to come onto the school site without a pre-arranged appointment. Any contractors on site follow strict protocols.

Teaching Spaces

- Each group of students will only use one teaching room on any day. For Year 10, students will remain in the same room for English, Maths and Science.
- All teaching spaces will have socially distant fixed seating and students will sit in the same place at all times. Desks and chairs will not be moved from their location.
- Students will use large rooms for teaching spaces, with additional room for movement when required.
- All rooms used for teaching have external entrance/exit.
- Windows will be left open during the lesson unless it disrupts the learning.
- Stationery and equipment will not be shared. Students should bring in their own stationery. Spare equipment will be available in packs for students to keep.

Movement around school

- All non-essential movement around school will be avoided.
- Some areas of the school will become one-way.
- Clear procedures will be in place for students when they need to use the toilets or attend first aid.
- Students in Year 12 will not have a break time. They will leave the site immediately after their lesson.
- Students in Year 10 will have 2 10-minute break times between lessons. They will have to remain in their classroom or in the area immediately outside this classroom (this area will be marked).
- Additional staff will be on duty to support break time for Year 10 in each area of the school.

Personal Hygiene

- Hand Sanitising and washing stations will be available in each teaching space and across the school site. Students will be encouraged to use these regularly.
- Students will be provided with regular opportunities to wash hands.
- Students will be encouraged to bring their own tissues to school, and follow the 'catch it, kill it, bin it' advice.
- Bins will be provided in every classroom and emptied regularly.

Food

- The school will not be providing any catering services due to the added risks.
- Students will be able to bring in snacks for break time – these must not be shared and any waste immediately disposed of in the bins provided. These bins will be regularly emptied during the school day.
- Provision for students eligible for Free School Meals will continue.

Toilets

- During lessons, students will use an allocated toilet block. This will be clearly marked. Each toilet block will only be available for one group of students/staff.
- Unless in emergencies and to limit mixing, staff will only let one student go to the designated toilet at any one time.

Cleaning

- Cleaning schedules are planned to ensure all rooms are regularly cleaned.

- All classrooms will be deep cleaned every day, before a new group uses them the following day.
- Toilets will be cleaned regularly during the day.
- All surfaces will be regularly cleaned to avoid spread through surfaces.
- Cleaning materials will be provided in each area of the school site being used.

Minimising contact with anyone who is unwell

- Anyone displaying COVID symptoms will not be permitted to attend.
- Temperatures will be taken on arrival to the school site.
- If anyone becomes ill with COVID symptoms while on the school site, they will be moved to the COVID isolation room and then sent home. They will be advised to isolate for 7 days and take a test.
- Any member of the school community who tests positive will need to inform the school immediately. The school will take the advice of Public Health England and inform all parents/carers.
- Where there is an increased risk eg Providing First Aid, the school will provide appropriate PPE.

-