

Dear Parent/Carer

### **A Level Results Day – Thursday 13 August 2020**

I hope this letter finds you and your family well. As the week commences in which we would have celebrated the Sixth Form Summer Ball, we feel sadness at the precious time lost with our Year 13 students but happiness reflecting on shared memories and excitement for their bright futures. Please take time to read this communication carefully with your child, which details the processes we intend to put in place this year for the distribution and/or collection of A Level results in August.

All examination results are embargoed up until 8am on results day, therefore students will be emailed a basic statement of their A Level results at 8am on 13 August 2020. The email address used will be their individual Sixth Form account only. We encourage all Sixth Form students to check their accounts regularly (we have been sending email communications since the school closure in March) so hopefully passwords and logins are well known. I'd suggest at least one 'login test run' in front of you! If however your child can not login to their Sixth Form account please contact ICT support via [itsupport@alderbrook.solihull.sch.uk](mailto:itsupport@alderbrook.solihull.sch.uk)

For those who have applied for Higher Education, 8am will coincide with the time that UCAS Track opens and informs students whether or not they have a University place. See attached helpful information sheet on Clearing which will help students prepare for this if needed. Mrs Howard and I have also sent quite a few emails about UCAS, Clearing and Adjustment to students over the last few months. All answers to any UCAS query can be answered here: <https://www.ucas.com/> using the search bar.

Further to the above at 8am, we would like to invite students to school to collect their full results information from 8.30am using a necessary, restricted A-Z collection process to aid social distancing. No student will be disadvantaged by this as all will have received their overall grades at 8am and if necessary can begin initial conversations with their next steps destinations if they have not quite met their offers – universities, apprenticeship providers etc. ahead of their allocated time slot in school. Remember the only person who can enter into these important conversations are the students themselves. We ask that you and your child adhere to the following carefully to ensure that everyone – students and staff – feels safe.

A Level Results will be collected from **Cartwright Hall**; the hall lends itself to a one way system and we ask that students approach via the entrance doors housing the yellow 'lego' stairs. They are all familiar with this entrance as the Sixth Form use it weekly for assembly. Members of the Senior Leadership Team will be present to guide students. We have allowed 15 minute slots for small groups of students to enter, collect results and exit via a different route. Staff will be checking names against allocated times, so students must not try to access collection early. We have planned 5 minute openings between each student group. We respectfully ask all parents to please remain in their car if they are accompanying their child to collect results.

<b>8.30 – 8.45am A-B Surnames</b>	<b>9.50 – 10.05am M-P</b>
<b>8.50 – 9.05am C-F</b>	<b>10.10 – 10.25am Q-S</b>
<b>9.10 – 9.25am G-H</b>	<b>10.30 – 10.45am T-Z</b>
<b>9.30 – 9.45am I-L</b>	

Please note results can only be collected by the student or a person authorised by them. Therefore if your son/daughter is unable to collect their own results an alternative person can be nominated by them. This must be stated in a letter of authorisation from the student, naming their nominated person, before Friday 17 July 2020. This nominated person needs to bring a form of identification with them on Results Day, for example, a driving licence or passport. Students can email the exam office via [exams@alderbrook.solihull.sch.uk](mailto:exams@alderbrook.solihull.sch.uk) with the subject title 'A Level Results Collection'.

Destinations support from the Sixth Form team and Mrs Matthews, our Careers Coordinator, will be available throughout the morning in Cartwright dining hall. Students are likely to know on arrival at school if they might like further careers advice, information, or guidance with UCAS. After they collect results at their designated time, they can travel via a one way system through the internal Cartwright Hall doors into the adjoining dining hall. Again, members of the Senior Leadership Team will be present to guide students if required.

As you may be aware Ofqual have announced that any examination grade appeal process this summer will be very limited. In short, there will be two options:

**School Appeal** (instigated by the school only)

- Appeals will be allowed where a school believes it has made an error when submitting its information - or if the school believes an exam board made a mistake when calculating, assigning or communicating a grade.
- This includes cases where a school believes that significant changes in this year's cohort haven't been properly taken into account during the standardisation process. However, Ofqual says these cases will be rare, as the changes would have to be very big to affect calculated grades.

**Student Appeal** (student led via school)

- A student with concerns about bias, discrimination, or any other reason why a school didn't fairly assign a grade, should normally raise this with the school in the first instance. However, if they have evidence of serious malpractice by the school, it may be appropriate for them to go directly to the exam board.

I hope you find the information contained in this letter clear and straightforward. However, as always, please do get in touch via [enquiries@alderbrooksixthform.org](mailto:enquiries@alderbrooksixthform.org) ahead of Friday 17 July if you have a query.

We look forward to welcoming back our Year 13 students to collect their results on Thursday 13 August.

Yours faithfully,



**Mrs Anna CJ Allen**

Assistant Headteacher:

Director of Sixth Form & IAG