

Alderbrook School

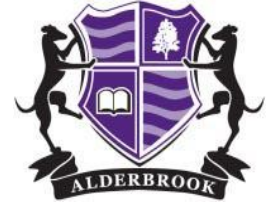
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Dear Parent/Carer

10 July 2020

GCSE Results Day – Thursday 20 August 2020

I hope this letter finds you and your family well. Please take time to read this communication carefully with your child, which details the processes we intend to put in place this year for the distribution and/or collection of GCSE results in August.

All examination results are embargoed up until 8am on results day, therefore students will be emailed a basic statement of their GCSE results at 8am on Thursday 20 August 2020. The email address used will be their individual Alderbrook School account only. We suggest your child checks in the coming week that they can login to their school email account. If your child cannot log in to their school email account, please contact our ICT support team via itsupport@alderbrook.solihull.sch.uk

Further to the above at 8am, we would like to invite our students to school to collect their full results information from 9.00am using a necessary, restricted A-Z collection process to aid social distancing. We ask that you and your child please adhere to the following carefully to ensure that everyone – students and staff – feels safe. Due to government social distance guidance, there inevitably will be an element of queuing and we thank you in advance for your support and the co-operation of your child on this busy day. No student will be disadvantaged by these structured timings in regards to their Post 16 aspirations / enrolments; we are starting collection earlier than in previous years to accommodate the processes in place.

GCSE results will be collected from either Malley Hall or Cartwright Hall dependant on surname (please see below). Alderbrook staff will be present to help guide our students into the appropriate one-way system. Staff will be checking names against allocated times, so students must not try to access collection early. Students must observe social distancing at all times whilst on the school site. We respectfully ask all parents to please remain in their car if they are accompanying their child to collect results.

Malley Hall surnames A-E	9.00am – 9.30am	Cartwright Hall surnames M-P
Malley Hall surnames F-L	9.30am – 10.00am	Cartwright Hall surnames R-Z
Malley Hall Latecomers A-L	10.00am – 11.00am	Cartwright Hall Latecomers M-Z

Students must bring their own pen to sign for their results. We are pleased to confirm that school yearbooks and hoodies will also be available to collect from the appropriate designated Hall when our students collect their results. Please note results can only be collected by the student or a person authorised by them. Therefore if your son/daughter is unable to collect their own results an alternative person can be nominated. This must be stated in a letter of authorisation from the student, naming their nominated person, before Friday 17 July 2020 (last day of Summer Term). This nominated person needs to bring a form of identification with them on Results Day, for example, a driving licence or passport. Students can email the exam office via exams@alderbrook.solihull.sch.uk with the subject title 'GCSE Results Collection'.

We appreciate that some of our students might need further support on this day. Pastoral and/or Post 16 support will be available from members of staff including Mrs Matthews, our Careers Coordinator, throughout the morning in Cartwright dining hall. Students are likely to know on arrival at school if they might like further careers information or pastoral guidance. After they collect results in their designated Hall, they can travel to the external Cartwright Building Pupil Entrance, enter and take an immediate right through the internal doors into the adjoining dining hall. Students will please exit via the canteen in order to sustain the one way traffic. Again, members of staff will be present to guide students if required.

As you may be aware, Ofqual have announced that any examination grade appeal process this summer will be very limited. In short, there will be two options:

School Appeal (instigated by the school only)

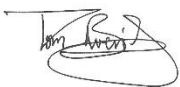
- Appeals will be allowed where a school believes it has made an error when submitting its information - or if the school believes an exam board made a mistake when calculating, assigning or communicating a grade.
- This includes cases where the school believes that the significant changes to this year's cohort have not been fairly considered during the standardisation process. However, Ofqual says these cases will be rare, as the changes would have to be very big to affect calculated grades.

Student Appeal (student led via school)

- A student with concerns about bias, discrimination, or any other reason why a school didn't fairly assign a grade, should normally raise this with the school in the first instance. However, if they have evidence of serious malpractice by the school, it may be appropriate for them to go directly to the exam board.

I hope you find the information contained in this letter clear. However, as always, please do get in touch via office@alderbrook.solihull.sch.uk before Friday 17 July 2020 (last day of Summer Term) if you have a query. We look forward to welcoming back our Year 11 students to collect their results on Thursday 20 August.

Best wishes



Tom Beveridge
Headteacher