

First Aid addendum

This document has been prepared to provide guidance on First Aid procedures at Alderbrook School following the full reopening in September during the COVID-19 outbreak. We will continue to follow our established processes and procedures, taking the additional safety measures outlined in this document where appropriate.

Staff will be expected to wear PPE when they cannot maintain a 2m distance from a student when carrying out first aid.

Where a pupil has suspected Covid-19, then it will be necessary to wear full PPE (face mask, gloves, aprons and eye protection. Eye protection is only required if splashing from bodily fluids is likely to occur).

The first aid room is located in pupil reception and the isolation room for students with suspected Covid-19 is OC06. They will be expected to use the disabled toilet. The toilet should be cleaned and disinfected using standard cleaning products before being used by anyone else. If a student is placed in C02 a member of staff will monitor. Their parent must be called immediately to collect the student and advised to follow the COVID-19: guidance for households with possible coronavirus (COVID-19) infection guidance. The parent must remain in their car and park in the visitors parking spaces located outside main reception. They should not enter the school's buildings.

If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. When a student or staff member develops symptoms compatible with coronavirus (COVID-19), they should be sent home and advised to self-isolate for 10 days and arrange to have a test to see if they have COVID-19. They can do this by visiting NHS.UK to arrange or contact NHS 119 via telephone if they do not have internet access.

Where a student or staff member tests positive, they will be sent home and advised to self-isolate for 14 days. They will be advised to follow the COVID-19: guidance for households with possible coronavirus (COVID-19) infection guidance. The other household members of that wider class or group do not need to self-isolate unless the student or staff member they live with in that group subsequently develops symptoms.

If a student is feeling unwell during a lesson the member of staff must contact first aid by emailing First Aid with the symptoms and location. The member of staff on first aid duty will then collect the student from the room. The email account will be monitored all day.

Use of PPE

- Follow standard procedures unless dealing with a pupil with suspected Covid-19, in which case:
 - Where 2m social distancing can not be maintained, a surgical face mask should be worn
 - If contact is likely, wear disposable gloves and apron
 - Wear eye protection if coughing, spitting, vomiting etc is likely

The First Aid team will report the suspected case of Covid-19 to the site team who will then carry out the cleaning requirements.

Cleaning the affected area

- The site team will need to wear disposable gloves and apron
- Where visible bodily fluids are present then wear protection for eyes, nose, mouth as well as gloves and apron

Wearing PPE – all first aid staff must watch “COVID-19: Donning and doffing of Personal Protective Equipment in Health and Social Care Settings” - https://www.youtube.com/watch?v=-GncQ_ed-9w&feature=youtu.be

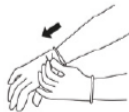










How to put on PPE

Tie hair back • Remove jewellery • Check PPE in the correct size is available

<p>1 Perform hand hygiene before putting on PPE.</p> 	<p>2 Put on apron and tie at waist.</p> 	<p>3 Put on facemask – position upper straps on the crown of your head, lower strap at nape of neck.</p> 
<p>4 With both hands, mould the metal strap over the bridge of your nose.</p> 	<p>5 Don eye protection if required.</p> 	<p>6 Put on gloves.</p> 

How to take off PPE

Remove in an order that minimises risk of self-contamination • Gloves, aprons (eye protection if used) should be taken off (and double bagged) in the affected area when dealing with a suspected case.

<p>1 Remove gloves. Grasp the outside of glove with the opposite gloved hand; peel off. Hold the removed glove in the remaining gloved hand.</p> 	<p>Slide the fingers of the un-gloved hand under the remaining glove at the wrist. Peel the remaining glove off over the first glove and discard.</p> 
<p>2 Clean hands.</p> 	<p>3 Apron. Unfasten or break apron ties at the neck and let the apron fold down on itself. Break ties at waist and fold apron in on itself – do not touch the outside – this will be contaminated. Discard.</p>  
<p>4 Remove eye protection if worn. Use both hands to handle the straps by pulling away from face and discard.</p> 	<p>5 Clean hands.</p> 
<p>6 Remove facemask once your clinical work is completed. Untie or break bottom ties, followed by top ties or elastic, and remove by handling the ties only. Lean forward slightly. Discard. DO NOT reuse once removed.</p>   	<p>7 Clean hands with soap and water.</p> 

Once you have removed the PPE it must be placed in the yellow bags and the yellow bin located outside pupil reception.

TESTING TO SUPPORT EDUCATIONAL SETTINGS – COVID-19

