

PERSON SPECIFICATION

Technology Technician

Attributes	Essential	Desirable	How assessed
Education and qualifications	English Language and Mathematics to GCSE level 4 or equivalent.	Training/Certificates in Food hygiene	Application form/Interview
Experience and Knowledge	<p>Previous experience of working in Food industry.</p> <p>To be able to maintain stocks and materials and components within teaching and storage areas.</p> <p>Experience of using Microsoft Office (Word, Excel, Outlook).</p>	Previous experience of working with children and young people in an education setting.	Application form/interview
Skills and Abilities	<p>Ability to work on own initiative to follow through set tasks from staff within the Design and Technology department.</p> <p>Ability to assist staff in various tasks.</p> <p>Good communication skills written and verbal.</p> <p>Excellent organisational skills.</p>	Ability to understand the materials and resources needed for staff teaching Key Stage 3, 4 & 5 Design and Technology.	Application form/interview
Personal Skills and Attributes	<p>Effective interpersonal skills with individuals and groups of people – both staff and students.</p> <p>Ability to cope with change and develop new ideas.</p> <p>The ability to prioritise own time, with an emotional resilience when working under pressure to tight deadlines with a sense of balance and perspective.</p> <p>Ability to remain calm and cheerful under pressure.</p> <p>Reliability and integrity.</p>		Application form/interview

	<p>Strong organisation and multi-tasking abilities.</p> <p>Willingness to work flexibly e.g. for parents evenings and open evening.</p> <p>Able to work as an effective team member.</p> <p>Able to use own initiative.</p> <p>Good attendance and timekeeping record.</p>		
Equality, Diversity and inclusion	<p>Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application.</p>		Application form/interview
Safeguarding	<p>Knowledge, understanding and commitment to safeguarding and promoting the welfare of students.</p> <p>Ability to form and maintain appropriate relationships and personal boundaries with students.</p>		Application form/interview
Other Requirements	Candidate will be appointed subject to an enhanced DBS check.		
Compiled by: T Stent, Assistant Headteacher		Date: March 2021	