

# Alderbrook School

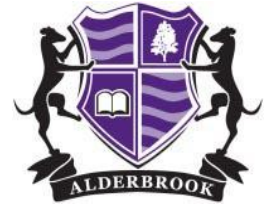
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BET/MAC

June 2022

Dear Parents / Carers

## **New Intake Visit to Alderbrook School: Thursday 30 June and Friday 1 July 2022**

We are delighted to invite our new Year 7 students who will be joining us at Alderbrook in September 2022, to visit the school on both **Thursday 30 June and Friday 1 July from 9.00am until 2.15pm.**

This visit, which has been approved by the Headteacher of your child's primary school, will give students an opportunity to discover many things about Alderbrook, which we hope, will help to prepare them for their start in September.

**If your child cannot attend due to illness, you must telephone our school on the morning confirming your child's absence. Please ask to speak to Mrs Massey on 0121 704 2146, extension 7411. We will inform their primary schools of their absence on those days.**

### **Arrival**

Please arrange for your child to arrive at Alderbrook by **9.00am**, via the main school gate located on Blossomfield Road. Staff will be present at the gate to escort your child to the hall. Please do not send your child in any earlier than 8:45am. **If applicable, please do not send your primary school child in with their current Alderbrook sibling, as we have no facility to supervise students until 9:00am.**

Due to Health and Safety reasons we cannot permit parents to come onto school site: please arrange for your child to be dropped off near school. Park safely away from school and if necessary walk your child to the school gate on Blossomfield Road. Please be aware there is a new cycle lane directly outside the main school gate and there is also building work being carried out just inside the main entrance.

**Your child must arrive at Alderbrook wearing their primary school uniform and with a pen and their school bag.** We would encourage your child to bring a water bottle – we have water fountains in school for them to use during the day. Please be aware that on the second day, 1 July, students will be taking part in light sports activities so will need to bring their trainers.



**Alderbrook School**  
**& Sixth Form**

AMBITION | BRAVERY | KINDNESS

### **Collection & Lunch**

You must ensure that you arrange a safe and suitable pick up point with your child in advance that is away from the school gate as we have school buses arriving on site. If your child will be going home with an older sibling from Alderbrook, they will be taken to Malley Hall to wait until their sibling collects them at the end of the school day.

Alderbrook School will be providing all students with a packed lunch on both days. This will consist of a sandwich, a drink and a piece of fruit. If your child has any allergies and you would feel more comfortable providing them with their lunch, that is fine. We also encourage your child to bring a suitable snack for break time.

### **Medical**

If your child requires an inhaler or EpiPen, this MUST be brought with them on New Intake Day, labelled clearly and handed to the School Nurse who will be at the school gate when your child arrives.

Please click on the link below to confirm arrangements:

<https://forms.office.com/Pages/ResponsePage.aspx?id=X0SbBKBtc06r0AH9Dcqd5ztYyzJKR1FiClrI0OWfh1UN0oyWTBYRUQxUTZSOERMNTg2TkE1SU5QQi4u>

### **Any Other Information**

Your child will be placed in their form groups for Year 7 for the two days and will, at some point be able to meet their Form Tutor for September. They will also take part in a range of ice breakers and team building activities to help make new friends.

We understand that you and your child may be anxious about transition from primary to secondary school. We have an intake of approximately 280 students. We endeavor to ensure that students are in appropriate form and teaching groups based on the guidance given from your child's primary school – it is not possible to deal with individual requests. We look at a number of aspects to ensure that your child makes the best progress in their secondary education. Your child will still see their friends before school, at break time, for lunch and after school. Please be aware some new students will be the only ones from their primary school joining Alderbrook, so it is really important for you to encourage the formation of new friendships to form.

During the days, students will have a tour and will be given a booklet with top tips and a map of the school to help them find their way around. Students will also take part in a range of lessons with different teachers and will take home a booklet with summer activities for them to try at home. Students will also be given a letter containing their ParentPay login details. We are a cashless school and you will need to create an account on ParentPay over the summer using these login details.

All other general documentation will be emailed to parents before the end of term and will be on the transition page of the school's website.

### **Summer School**

We will be inviting all Year 6 students to attend our Summer School from 17 – 19 August. We apologise in advance if your child is unable to attend. Further details will follow in due course.



### **First day of Term – Wednesday 7 September 2022**

On **7 September**, first day of term, your child should arrive at school for **8:30 am**. There will be staff around to direct students to the correct hall. From there, Form Tutors will take students to their form room where they will be given their timetable and where other procedures will be outlined. The school day finishes at **2:55pm**.

We hope your child will enjoy their visit on **30 June and 1 July** and we look forward to welcoming them to Alderbrook.

Yours faithfully



**T Beveridge**  
**Headteacher**

