



Sixth form Admission appeal process addendum to Admission policy

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Sixth form admission appeal process

- 1 Applicants who have not secured a place at Alderbrook Sixth form have the right to appeal this decision.
- 2 In order to lodge an appeal, please complete the MS Form linked [here](#)
- 3 All appellants must ensure that the criteria they are lodging their appeal against is clear, the oversubscription criteria detailed in the admissions policy (point 31)
- 4 The deadline to appeal the refusal of a sixth form place in academic year 2025 / 2026
 - **28th August 2025**
- 5 All appeals will be reviewed by an Independent panel of three Trustees.
- 6 All subject specific entry criteria apply in this process
- 7 The appeal process is to appeal a place into Alderbrook Sixth form and not entry onto specific courses.
- 8 The outcome of the appeal will be communicated with appellants within 5 working days of the independent review panel date.
- 9 This stage concludes the admission appeal process

Complaints

- 10 If you are unhappy with any aspect of our admissions arrangements or the appeal process, you can submit a complaint to the ESFA. Further details can be found on the ESFA's website or you can write to them at the following address:

ESFA Complaints Chief Executive's Office,
Cheylesmore House,
Quinton Road,
Coventry,
CV1 2WT