

Job Description



**Alderbrook School
& Sixth Form**

AMBITION | BRAVERY | KINDNESS

Alderbrook School has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

POST:	Science Technician
SALARY:	Band C
HOURS:	30 hours per week, Term Time plus Inset days (39 weeks)
ACCOUNTABILITY:	All staff work under the reasonable direction of the Headteacher and the Deputy Headteacher with delegated responsibility. Accountability is otherwise as set out below: Accountable to: Senior Science Technician and Head of Science

RESPONSIBILITIES AND DUTIES

Under the direction of the Senior Science Technician:

- Liaising with teachers and other technicians to ensure the best learning opportunities for students in Science.
- Preparing practical equipment / resources for use in Science lessons as requested by staff.
- Cleaning and maintaining the apparatus used in the faculty.
- Carrying out administration associated with the above, including development and maintenance of risk assessments.
- Undertaking training as required to keep up to date with knowledge and skills in practical Science.
- Trialling new experiments, procedures and ideas in collaboration with teaching staff.
- Taking overall responsibility for practical work associated with specific areas of the KS3 and KS4 curriculum.
- Taking responsibility for developing and improving A level practical work in specific areas of the curriculum.
- Being the Lead Technician in the absence of the senior Science Technician.

IN GENERAL

- Working both collaboratively with colleagues and independently.
- Taking part in any training required to enable safe and efficient working.
- Adhering to all school policies & procedures.
- Taking part in the performance management process operated by the school.
- Undertaking any other reasonable, related duty which the Headteacher may request from time to time within a reasonable work schedule

All jobs are subject to change and this job description to be reviewed annually or at any other mutually convenient time

Signed: _____ **Tom Beveridge (Headteacher)**

Signed: _____ **Science Technician**

Date: _____